

SOCIAL VISIT PASS APPLICATION (NEW INTERNATIONAL STUDENT'S FAMILY)

PROCESS

REMARKS

1

International Students

Prepare and submit the documents to International Centre.

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The following document required:

- International Student's Family Passport
- Make the required payment based on your country

2

International Centre

International staff will prepare and sign a Social Pass application letter.

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International Centre

Submit the application to the Immigration Office in Kuala Terengganu.

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International Staff

Register the international student's family passport in the logbook for sticker endorsement and make the required payment based on their country at the Immigration Office.

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Immigration Centre

The Immigration Office will process the application.

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Immigration Centre

Inform the IC Staff that the application has been approved.

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7

International Centre

IC Staff will make a copy of Social Pass application and return the passport to the international students.

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International Centre

The IC Staff updates the information of the staff in the international staff database.

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COMPLETED