

EMPLOYMENT PASS APPLICATION FOR INTERNATIONAL STAFF (NEW)

PROCESS

REMARKS

01

International Staff

Submit the passport to International Centre and make the required payment based on your country.

1

02

International Centre

International Centre Staff receive the documents.

2

03

International Centre

International Centre prepare an Employment Pass application letter and complete the International Staff's personal information form.

3

04

International Centre

Sign the employment pass application form and letter.

4

05

International Centre

Submit the application to the Immigration Office in Kuala Terengganu.

5

06

International Centre

Register the international staff's passport in the logbook for sticker endorsement and make the required payment based on their country at the Immigration Office.

6

S1

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